

Roll No. :

Total No. of Questions : 7]

[Total No. of Printed Pages : 3

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B.B.A. (Part-II) Examination, 2022 HUMAN RESOURCE MANAGEMENT

Paper - BBA-207

Time : 3 Hours]

[Maximum Marks : 70

Section-A

(Marks : 2 × 10 = 20)

Note :- All the *ten* questions are compulsory. Each question is to be attempted in around **50** words. Each question carries **2** marks.

Section-B

(Marks : 10 × 3 = 30)

Note :- Answer any *three* questions out of five. Each question is to be attempted in around **500** words. Each question carries **10** marks.

Section-C

(Marks : 20 × 1 = 20)

Note :- *One* question based on case study is compulsory and carries **20** marks.

Section-A

1. (i) What is Human Resource Planning ?
- (ii) What is Employee Productivity ?
- (iii) What is Job Enlargement ?

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- (iv) What is Vestibule Training ?
- (v) What is meant by Social Security ?
- (vi) Explain Employee Counselling.
- (vii) Define Selection.
- (viii) What is an Human Resource Audit ?
- (ix) Define the term Interview.
- (x) What do you mean by Placements ?

Section–B

- 2. What are the qualities of a good Human Resource Manager ?
- 3. What is Performance Appraisal ? Explain the Performance Appraisal System used in Organisation in detail.
- 4. Write notes on the following :
 - (a) Induction Programme
 - (b) Reward and Recognition
- 5. What is Recruitment ? What are the various internal and external sources of Recruitment ?
- 6. Write notes on the following :
 - (a) Concept and principles of Good Wage
 - (b) Monetary and Non-Monetary Incentives

Section–C

7. Write notes on any *four* of the following :

- (a) What is a Compensation Plan ?
- (b) Benefits of Promotion.
- (c) Techniques used in Man Power Planning.
- (d) Theories of Motivation.
- (e) Career Planning and Development
- (f) Factors affecting Wage System

5×4=20