

Curriculum Vitae



Dr. Damodar Kumar Joiya

Technical Assistant

Email: joiyadamodar@gmail.com

Contact No.Mb:+91-9782460514,9413506166

PERSONAL PROFILE

Name : Dr. Damodar Kumar Joiya
Father's Name : Dr. Mohan Lal Joiya
Correspond Address : Ward No. 47 Fathipura Bhutton Ka Bass Near Baba Ramdev
Temple, Bikaner, Rajasthan 334001
Present Address : Near Sahar-A-Kajjani Govt. Primary School, Thakur G Temple
Bheem Path, Tilak Nagar Bikaner Rajasthan 334001

EDUCATIONAL QUALIFICATION

M.Sc. (Geology) From M.D.S. University, Ajmer Rajasthan (2003)
M.Sc. (Zoology) From M.G.S. University, Bikaner, Rajasthan (2005)
B.Ed. From J&K University, Jammu, India (2006)
Ph.D. (Zoology) From M.G.S. University, Bikaner, Rajasthan (Submitted 2009 and Award in July 2010)
RKCL Diploma in Computer (2011)
B.Sc. (C.G.Z.) M.D.S. University Ajmer, Rajasthan (2001)
B.Sc. Additional in Botany M.G.S. University, Bikaner (2012)
Sr. Sec. Science R.B.S.E. Ajmer, Rajasthan (1998)
Sec. R.B.S.E. (1994)

Working Experience

1. Worked as General Science Lecturer in Rajasthan T.T. College Jodhpur Jaipur Bypass Bikaner From July 2007 to 2009
2. Worked as Zoology Lecturer in M.D. PG College Shri Ganganagar, Rajasthan (2011)
3. Three year research Experience

4. Working as Technical Assistant in Department of Computer Science at Maharaja Ganga Singh University, Bikaner Since April,2012 to December,2016

Role & Responsibility's

- Maintaining all computer, Operate and uses in Department's Computer laboratory.
 - Maintaining records of Computer and related Machines.
 - Install different software.
 - Maintain Computer department student admission Record.
 - Helping faculty to conduct practical work.
 - Maintain Computer Department Consumable Stock register.
 - Maintain Computer Department Student Examination Record.
 - Worked as Office Assistant in Department of computer Science From 2012 to Dec 2016.
5. Working as Technical Assistant in Department Of Environmental Science at Maharaja Ganga Singh University, Bikaner From December, 2016.
- Maintaining all equipments operate/used in Department's laboratory.
 - Maintaining records of machines in Department's laboratory.
 - Giving training to Students and end users for operation of machine as per user manuals.
 - Informing about upcoming needs for new equipments as per syllabus specified machines to the higher authorities.
 - Helping authorities about finalizing in purchase in reference to specifications of different equipments and manufactures.
 - Maintain records of laboratory Chemicals and inform about upcoming need for Chemical as per syllabus specified to the higher authorities.
 - Keeping Stock and other related records of Department of environmental Science
 - Helping faculty to conduct practical work and smooth operation of department laboratory including Research work.
 - Worked as office assistant, maintain all kinds file records.
 - Worked as computer Typist in department of Environmental Science.

Date:-

Place:-

(Dr. Damodar Kumar Joiya)