



महाराजा गंगा सिंह विश्वविद्यालय Maharaja Ganga Singh University

राष्ट्रीय राजमार्ग सं. 15, जैसलमेर रोड़, बीकानेर-334004 (राज.) भारत
NH 15, Jaisalmer Road, Bikaner-334004 (Raj.) India

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Policy for International Students

These rules define the procedure for the admission of International students to various programmes being run in Maharaja Ganga Singh (MGS) University, Bikaner, Rajasthan, India. These rules are in consonance of the general guidelines issued by the University Grants Commission (UGC), Association of Indian Universities (AIU) and Statutory / Regulatory directives issued from time to time.

The International Students' Cell

The primary function of the International Students' Cell shall be to provide necessary guidelines for admission and other matters to the foreign students who seek admission or are already enrolled. All letters relating to international students should be addressed to the Coordinator, International Student Cell of the MGS University.

International Students

The following shall fall in the category of International Students:

- Foreign students: Students holding passports issued by foreign countries including people of Indian origin who have acquired the nationality of foreign countries.
- Non Resident Indians (NRI): Only those Non Resident Indian students who have studied and passed the qualifying examinations from schools or colleges in foreign countries will be considered as international students. This will include the students studying in the schools or colleges situated in foreign countries even if affiliated to the Boards of Secondary Higher Secondary Education or Universities located in India, but will not include students studying in those schools or colleges (situated in India) and affiliated to the Boards of Secondary Higher Secondary Education or Universities of foreign countries. Students passing the qualifying examinations from Boards or Universities located in foreign countries as external

students and Dependents of NRI studying in India will not merit the status of international students.

Admission to Various Programmes

- a. Application of Foreign Nationals nominated by the Govt. of India under scholarship scheme and direct admission shall be entertained for different Programmes at Maharaja Ganga Singh University (MGSU), Bikaner, Rajasthan, India.
- b. The Foreign nationals for seeking admission to various programmes in MGSU should have passed the equivalent Qualifying Examination from an Indian or Foreign University/ Institution.
- c. Provision to the extent of 10% of the total seats in each course on supernumerary basis for Foreign Nationals is available. For more details related to program of study and eligibility criteria, please visit following link: <http://mgsubikaner.ac.in/admission/>.
- d. The Foreign Students, who wish to join the various programmes are required to submit their application along with bio-data and academic qualification on the prescribed format, and send it to the office of Coordinator, International Students' Cell, Maharaja Ganga Singh University (MGSU), Bikaner-334001, Rajasthan, India (email: dharmesh@mgsubikaner.ac.in, +91-8764131240). The respective Student (and copy to concerned Embassy) will be informed about the university decision.

Note: Under the Indian Council for Cultural Relations Exchange Fellowship Programme of Govt. of India. Candidates desirous of admission under this Fellowship Programme are required to apply through the Indian High Commission/ Embassy/ Indian Council for Cultural Relations (ICCR) as the case may be for consideration. In case the applicant is found suitable, confirmation of their admission will be sent directly to the concerned agency sponsoring their admission. The candidate should apply through Indian Council for Cultural Relations (ICCR). For more details please visit the website: <http://a2ascholarships.iccr.gov.in/>, <https://www.iccr.gov.in/>.

Eligibility

Only students having qualification recognized as equivalent by the Association of Indian Universities (AIU) shall be eligible for admission.

- a. A candidate shall have completed 17 years of age on or before 31st December.
- b. Minimum eligibility qualifications for international students will be the same as for Indian students for each program mentioned in the University Prospectus. For more details, please visit University website <http://mgsubikaner.ac.in/admission/>.

- c. The program on which eligibility is to be relied upon must be from an Institute included in the list of the Association of Indian Universities (AIU). AIU House, 16 Comrade Indrajit Gupta Marg (Kotla Marg), Landmark: Opposite National Bal Bhawan, Near I.T.O., New Delhi -110002, INDIA (<https://www.aiu.ac.in/>)
- d. In case the University/Board is not included in the said list, the candidate has to obtain and submit an Equivalence Certificate to this effect from the Association of Indian Universities.
- e. English translations of all transcripts, duly attested, are to be submitted.
- f. Candidates applying from their own country should get their transcripts attested by the concerned accredited authorized government agency and also duly certified by the Indian Embassy or Consulate.
- g. All international students wishing to undertake any research work or join a Ph.D programme will have to obtain prior security clearance from the Ministry of Home Affairs and the approval of Department of Secondary & Higher Education, Ministry of Education, Government of India.
- h. Upon arrival in India every foreign student must register with the Foreigners Regional Registration Officer (FRRO) All the Foreign nationals have to fulfill the following conditions.
- i. All the Foreign nationals should submit their application on prescribed format along with all relevant documents, which can be downloaded from the website, <http://mgsubikaner.ac.in/admission/>.
- j. Copy of the grade transcript with the explanation of the assigned grades including certificate of secondary school, Diplomas and Degrees of examination passed be attached. Original Certificate should not be sent.
- k. Financial undertaking either a letter of recommendation from the Govt. certifying that the fees will be paid by the Govt. or a copy of the student's bank statement be attached. The candidate has adequate knowledge of English or Hindi as per requirements of the Course. If English is not the first language or language of medium of instruction (during secondary & tertiary education), a pass in any of the following two tests will be required: The test of English as a foreign language (TOEFL), administered by the Educational Testing Service in the US, in which scores of at least 580 overall and 4.0 in the test of written English are required. The computer based test requires scores of at least 240 overall and 4.0 in essay writing. The internet based test requires scores of at least 95 overall with a minimum score of 20 in writing. The International English Language Testing Service (IELTS) Test,

administered by the British Council, in which scores of 6 in each section and an overall score of 6.5 are required. Test scores more than two years old will not be accepted for consideration.

- l. At the time of admission, the applicant must have valid Residential permit in India granted for studies/ Student Visa/ Research Visa for the prescribed duration of the Concerned Course.
- m. On being granted admission, all applicants should produce their Students Visa within one month of completion of admission formalities. In case of failure to obtain a visa within the stipulated period, the admission shall stand cancelled. A copy of this visa is to be submitted in the office of Coordinator, International Students' Cell, Maharaja Ganga Singh University (MGSU), Bikaner, Rajasthan, India (email: dharmesh@mgsuikaner.ac.in, +91-8764131240). All the international students will require a student visa endorsed to the MGS University for joining a full time programme. No other endorsement is acceptable. Students wishing to join a research programme will require a research visa endorsed to this Institution. The visa should be valid for the prescribed duration of the course.
- n. For issue of Equivalence Certificate, US \$ 200 or equivalent Indian currency payable through Demand Draft favoring "Association of Indian Universities, New Delhi" is required.
- o. Detailed Guidelines of Association of Indian Universities, New Delhi" for International Admission are available on <http://www.aiuweb.org/Evaluation/evaluation.asp>.

Admission Procedure

Admission of all the international students will be done through the MGS University International Students' Cell. Students will be admitted to the initial semester of the course. A student wishing to join the University should submit application form (**Annexure I**) to the International Student's Cell along with the prescribed fees. The Cell will then check the eligibility and issue the provisional admission letter. This is required to get the visa and to complete other formalities. After getting provisional admission, the student should get the student visa and complete all other formalities. The student then will report for final admission, fill up the admission form and pay the required fees. The student shall undergo the medical examination & is also required to appear for the English proficiency test. Once this is done, the final admission will be given. The international students will have to pay the fees in US dollars. In special cases, payment of fees in the equivalent Indian Rupees may be considered. Following fees are applicable to secure provisional admission. Processing Fee of **US \$ 100 and Eligibility Fee and Administrative Fee of US \$ 200** (Students from SAARC

countries (Bangladesh, Bhutan, Maldives, Nepal, Pakistan and Sri Lanka) will pay the same amount as the Indian students are paying). In case a student is not considered for admission to the course after obtaining provisional admission, the administrative fees will be refunded after deducting US \$ 75 towards the bank commission and postage. Please read information bulletin for foreign student: <http://a2ascholarships.iccr.gov.in/>

Change of Programme/Course

An international student who has been granted admission to a particular programme/course shall not be allowed to change the programme/course. Transfer from one institution in India to another is not allowed.

Documents required (in original along with a Xerox copy) and other formalities:

- a. Mark / Grade Statement of the qualifying examinations.
- b. Nationality Certificate.
- c. A provisional eligibility letter.
- d. Passport with an endorsed Student/Research Visa.
- e. Passport size photograph(s).
- f. Transfer / School leaving Certificate from the Institute/University last attended.
- g. A xerox copy of their passport - duly attested by a notary.
- h. Medical fitness certificate. As per government rules all international students entering India on student visa have to be tested for HIV and will not be given admission if found positive. All international students will be required to pay medical fees of US \$ 50, which includes the medical insurance cover for the first year (Students from SAARC countries (Bangladesh, Bhutan, Maldives, Nepal, Pakistan and Sri Lanka) will pay the same amount as the Indian students are paying). For subsequent years, the medical insurance fees will be same as for other Indian students and is included in yearly fees.
- i. Admission of international students will get confirmed only after verification of original certificates, medical fitness test and payment of required fees.

Discipline

The international students will abide by all the rules of the Institution and the code of conduct as applicable to Indian students doing the same programme/course.

Examination and Award of Degrees & Diplomas

The procedure for examination, payment of examination fees, issue of mark list, issue of passing certificates and award of degrees will be same as for the Indian students doing the same programme/course. In case there are any differences in the interpretation of rules, decision of the International Students Cell will be final. The fees are liable to revision and the students will have to pay the revised fees as and when applicable. On the points not specifically covered, the decision of the Institution authorities will be final.

Foreigner's Regional Registration Office (FRRO) at Bikaner

International students must register with the Foreign Registration Office, SP office, District Special Branch within 14 days of their arrival in India. The Foreigner's Regional Registration Office (F.R.R.O.) shall register International students and issue them a residential permit which is normally valid for a period of one year and should be renewed 15 days before its expiry date.

Foreigners Registration Office Address:

FRO Bikaner, Superintendent of Police Office, Bikaner, Rajasthan – 334001.
Phone: 0151-2204248

Contact Details

Dr. Dharmesh Harwani

Coordinator, International Students' Cell
Maharaja Ganga Singh University,
Nh-15, Jaisalmer Road , Bikaner-334004, Rajasthan, INDIA
dharmesh@mgsbikaner.ac.in, +91 8764131240

Instructions to Foreigners visiting to India

- a. All foreigners including foreigners of Indian origin visiting India on Student visa (S), Research Visa (R), Employment Visa (E) and Missionary Visa (M) will be required to get themselves registered with concerned Registration Officer.
- b. Foreigners coming to India on Medical Visa (M) or Medical Attendant (MX) Visa are also required to register themselves with the concerned Registration Officer.
- c. Foreigners visiting India are required to register within 14 days in case of stipulation/ observation/ Special endorsement made by Indian mission/ Embassy on the Indian Visa.
- d. Foreigners visiting India on other categories of long term visa including Business/Entry(X) visa would not require registration with the concerned FRROs if duration of his/her stay

does not exceed 180 days on a single visit. In case a foreigner intends to stay for more than 180 days on a single visit, he/she should get himself/herself registered well before the expiry of 180 days.

- e. Pakistan Nationals are required to register within 24 hours and Afghanistan Nationals are required to register within 7 days of their arrival in India.
- f. Registration facilities are not provided at the airport and are carried out in the office of FRROs or District Superintendents of Police (FROs).
- g. Every foreigner at the time of Registration, shall furnish, such information in registration report, as may be in his possession for the purpose of satisfying the Registration Officer and on being required, shall sign the registration report in the presence of the said officer and shall thereupon be entitled to receive from the said officer a certificate of registration.

Fees Structure*

Fee structure for the International Students will be as under:

Name of Programme	Fee
UG Programme	US \$ 1000 per Annum
PG Programme	US \$ 2000 per Annum
Ph.D Programme	US \$ 3000 per Annum
The fee doesn't include Hostel and Mess Fee	

***Students from SAARC countries (Bangladesh, Bhutan, Maldives, Nepal, Pakistan and Sri Lanka) will pay the same amount as the Indian students are paying.**



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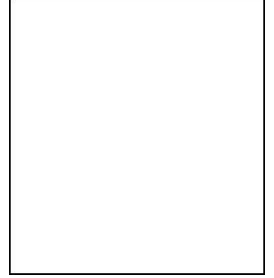
NH 15, Jaisalmer Road, Bikaner-334004 (Raj.) India

दूरभाष / Phone 0151.2212044 फैक्स / Fax: 2212042 ई-मेल / E-mail: mgsubikaner@gmail.com

APPLICATION FORM (Annexure 1)

(For Admission to Regular Full Time Programmes of study for Foreign Student)

To
Coordinator,
International Students' Cell,
Maharaja Ganga Singh University (MGSU),
Bikaner-334001, Rajasthan, India



Please paste (do not staple)
a recent Passport size photograph

Sir/Madam,

I wish to seek admission to Maharaja Ganga Singh University, Bikaner, Rajasthan and submit the following particulars for consideration:-

1. Name in full (Capital letters)
2. Sex Male/Female
3. Marital Status: Married / Unmarried
4. Date and place of birth
5. Nationality
6. i. Date and place of issue of Passport
ii. Date of Expiry of Passport
iii. Passport number & name of the country issuing the same
iv. If presently in India, details of visa & date of issue
7. Permanent address
8. Email
9. Contact number/s
10. Father's Name / Husband's Name
11. Father's / Husband's / Guardian's occupation & permanent address
12. Mother's Name
13. Mother's occupation & permanent address

14. Address in India (if any) of relative / family friend

15. Course to which admission is sought

16. Details of Qualifying Examinations:

	Name of the University/Board		Year of Passing*	Percentage/Grade**	Equivalent Degree in India
Secondary					
Higher Secondary					
Undergraduate If results of the final year of the qualifying degree exam is declared OR					
If results of the final year of the qualifying degree exam is not declared	1 st Year				
	2 nd Year				
	3 rd Year				
	4 th Year				
Postgraduate					
Any other					

17. Have you applied for any programme/course of study **in India** prior to this year?

Yes / No

If yes, Name of the course
Board / University / Institute
Year of admission
Year of completion
Any other information

18. Language (s) known

19. Proficiency in spoken English (Tick the appropriate one)
(Attach certificate of English proficiency, if any)

Good/Fair/Poor

20. The following certificates must be submitted along with this application:

- Two photocopies of school / Degree Certificates.
 - Two photocopies of marks / Grade Statements.
 - Two photocopies of Date of Birth Certificate.
 - Two photocopies of the syllabi of the last qualifying examination
- Note: Certified copies of the above in **English**, wherever necessary, must be submitted.

@Admission will not be granted on tourist visa/x-visa

*If results are not declared, mention "Results Awaited".

** If the final year degree exam result is not declared, mention aggregate percentage for the 1st, 2nd, 3rd year.

Declaration by the Applicant

- A. The information provided above is true and accurate.
- B. All documents attached with this Application Form are authentic.
- C. I further affirm that I have not been involved in any malpractice/ use of unfair means (UFM) in any examination and no judicial proceeding is pending against me.
- D. I understand that in the event of my not fulfilling all requirements, the MGS University may not consider/ may cancel my candidature.
- E. I declare that I shall submit myself to the disciplinary jurisdiction of the authorities of the University which may be vested with the powers to exercise discipline under the Act, the Statutes, the Ordinances and the Rules that may be framed by the University/ Board from time to time.
- F. I have read and understood the guidelines.

Date:

Signature of Applicant

Place:

Certificate to be furnished by the Indian Diplomatic Representative or a responsible Official of the Ministry of Education of Applicant's Country or an Official of the Applicant's Country's Embassy/High Commission in India.

- A. Certified that the Board / University from which the applicant has passed the examination is legally constituted and duly recognized.
- B. Certified that the entries in the application form particularly about examination passed, marks and division obtained, subject studied etc. are correct.

Place _____

Date _____

**Signature
Designation & Office Seal**